

CONFIDENTIAL

Please complete and e-mail or print, fill-in
in block capitals and tick boxes as appropriate

FW THORPE PLC

APPLICATION FOR EMPLOYMENT

Which company within the FW Thorpe Group are you applying to for employment?

THORLUX

PHILIP PAYNE

SOLITE

PORTLAND

TRT

PERSONAL DETAILS

Last Name

Mr Mrs Miss Ms

Address

First Name

Middle Name(s)

E-mail Address

Home Telephone Number

Mobile Telephone Number

National Insurance Number

Have you ever been convicted of a criminal offence which is not a spent conviction within the terms of the Rehabilitation of Offenders Act 1974?

YES NO If YES, please give full details

For compliance of the Working Time Directive, we would appreciate it if you could indicate which age bracket you fall into:

Under 16 16-17 18+

Eligibility to work in the UK and Ireland You must bring the original documentation if invited to an interview as evidence of your entitlement to work in this country. Failure to do so will invalidate your application. Please confirm which of the following you have:

- | | |
|--|--|
| <input type="checkbox"/> British passport or UK birth certificate | <input type="checkbox"/> Certificate of registration / naturalisation as a British Citizen EEC |
| <input type="checkbox"/> Passport showing right to live and work in the UK | <input type="checkbox"/> Passport or identity card plus required work registration letter |
| <input type="checkbox"/> Non-European passport with relevant work visa | <input type="checkbox"/> Any other document that supports your eligibility to work in the UK |

EMPLOYMENT

Position applied for

Pay expected £

per

Would you work **full time**? YES NO

Would you work **part time**? YES NO

If YES, state days / hours

Date available for work

Please state any holidays already booked

How did you hear about this vacancy? (please specify)

What appeals to you about the job for which you are applying?

Have you previously worked for an FW Thorpe Group Company?

YES NO

If YES, state which company and when

Have you any relatives or friends working for an FW Thorpe Group Company?

YES NO

If YES, give names, relationship and which company

EDUCATION

Date from	Date to	Name and address of school, college or university	Examination level, subjects studied and grades obtained

PLEASE NOTE: Candidates requested to attend interview are required to bring original degree and diploma or professional certificates, (if relevant), to the interview.

VOCATIONAL COURSES / SHORT COURSES

Dates	Course title and brief description of its content

LANGUAGES

Are you conversant in any foreign languages?

YES NO If YES, please give details of fluency etc.

INTERESTS

Please give brief details of your achievements, hobbies, pastimes, sports etc.

EMPLOYMENT HISTORY

PRESENT / LAST EMPLOYER

Company Name

Address

Type of Business

Job Type and Position

Reference Contact

Starting Salary

Present / Leaving Salary

Length of Service

From

to

Reason for Leaving

Telephone Number

PREVIOUS EMPLOYERS

Company Name

Address

Type of Business

Job Type and Position

Length of Service

From

to

Reason for Leaving

Reference Contact

Telephone Number

Company Name

Address

Type of Business

Job Type and Position

Length of Service

From

to

Reason for Leaving

Reference Contact

Telephone Number

May we contact any of the above?

YES NO If NO, which ones may we not approach?

ADDITIONAL INFORMATION

Please give details of any skills or experience you have which you feel are relevant to the position you are applying for.

REFERENCES

Please give details of two people who you know well; (not relatives). Neither will be contacted without prior discussion with you.

Name

Occupation

Address

Telephone Number

Capacity in which you are known to this referee

Name

Occupation

Address

Telephone Number

Capacity in which you are known to this referee

DECLARATION

My signature confirms that all the information given on this application form is true and complete. I understand that any falsification or deliberate omissions may disqualify my application or lead to my dismissal. I confirm that I am entitled to work in the UK & Ireland and can provide original documentation to confirm this. I understand that my employment is subject to references that are satisfactory to FW Thorpe Plc.


You are giving permission for this personal information to be used in the recruitment process and to form the basis of some personal records if you are offered employment.


In addition, unless you specify otherwise, it will be considered that we have your permission to keep this application form for approximately six months after the recruitment process has been completed.


Signed


Date

Please return the completed application form to **The Personnel Department** at the relevant company:

	<p>Thorlux Lighting, Merse Road, North Moons Moat, Redditch, Worcestershire, B98 9HH. Email: recruitment@thorlux.co.uk</p>
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	<p>Portland Lighting, Units A2 & A3, Walsall Enterprise Park, Regal Drive, Walsall, WS2 9HQ. Email: dave.h@portlandlighting.co.uk</p>
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	<p>Philip Payne Ltd., Thornhill Road, Lode Lane, Solihull, West Midlands, B91 2HB. Email: personnel@philippayne.co.uk</p>
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	<p>TRT Lighting Ltd., Heming Point, Claybrook Drive, Washford Industrial Estate, Redditch, Worcestershire, B98 0FH. Email: recruitment@trtlighting.co.uk</p>
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	<p>Solite Europe Ltd., Unit 6, Spark Business Park, Hamilton Road, Stockport, Cheshire, SK1 2AE. Email: recruitment@solite-europe.com</p>
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